



# North Valley Occupational Center

### Mission Statement

North Valley Occupational Center offers educational and training opportunities that provide a diverse population of students with skills to participate more effectively in the family, at work and in the community.

### Vision Statement

North Valley Occupational Center's vision is to be a highly effective school that prepares its students to achieve their goals toward academic excellence, career and college preparation, and success in a global economy.

## WEEKLY



### Message from the Principal

**C**ongratulations to **Karla Budde**, SAA extraordinaire, our CCAE Outstanding Classified award recipient! We enjoyed the CCAE dinner where she received her award and I thank her for all she does to help keep NVOC a well-run school. All faculty and staff are registered for a **Disability Awareness and ADA Compliance** online class which needs to be completed by December 1, 2018. This training video is 16 minutes and it highlights the important role District employees have in ensuring students with disabilities have access to District services, programs and activities. Once you have seen the video you will receive a certificate of completion. Please give your certificate to Elizabeth Montalvo at NVOC. In preparation for our Mid-cycle WASC visit, administrators will make short visits to classes beginning this week. Administrators will visit and look for agenda's on the board that connect to the Student Learning Outcomes. Teachers should have short and long term lesson plans available to view. Lesson planning resources were shared at the PLC meeting on October 12. If you missed the PLC meeting, check with the PLC Lead for your program.

### Karla Budde Receives CCAE Award



We are thrilled to announce **Karla Budde**, NVOC's School Administrative Assistant, received the CCAE Outstanding Classified Award on Friday, October 19th. Karla's hard work, professionalism, accessibility to all staff, warm and inviting personality, excellent communication, stellar organizational skills and dependability are just some of the many reasons why NVOC nominated Karla. Several NVOC staff members were on hand to accompany Karla : **Melissa McCarthy, Refugio Rios, Celia Dominguez, Cynthia Diaz, Ellen Baker, Donna Case and Sonia Nava.** Please stop by NVOC's main office and congratulate Karla on her award.

### Congratulations to HiSET Students

NVOC is very proud of the students who have taken and passed the HiSET test this year. They are:

- |                   |                      |
|-------------------|----------------------|
| Ricardo A. Arce   | Victur Duarte-Flores |
| Anthony M. Garcia | Javier Gonzalez      |
| Aram G. Locke     | Cristian Sanchez     |

We look forward to announcing more NVOC students as they pass the HiSET, earn their High School Diploma, or find employment.

### News from the PLC Corner

It's PLC quiz time!

**Question: What does the acronym PLC stand for?**

Please email your response to [cer8190@lausd.net](mailto:cer8190@lausd.net).

Who will be the first person to send the correct answer???

Find out next week in the PLC Corner.

### STUDENT LEARNING OUTCOMES (SLOs)

- Utilize current technology and/or resources to enhance subject area learning
- Develop effective reading, writing, listening and speaking skills
- Demonstrate problem solving skills through individual and collaborative work
- Set and complete short and long term goals



### Program Performance CASAS/EL Civics News

#### CTE Teachers

- The Building and Grounds M/W cohort will be collecting CASAS update information. The forms are due back in the WIOA office on November 1<sup>st</sup>.
- All CTE teachers are required to complete the WIOA Personnel Information Form. Please return them by Thursday, October 25<sup>th</sup>.

#### Academic Teachers

- Please continue to pretest new students and collect CASAS entry information.
- This is the second week of CASAS testing. Please return all testing materials by Friday, October 26<sup>th</sup>.
- We will continue to CASAS e-test a limited number of morning math and reading students at NVOC.
- All teachers are required to sign a new CASAS proctoring certification form and complete the WIOA Personnel Information Form. Please return them by Thursday, October 25<sup>th</sup>.

#### ESL Teachers

- EL Civics make-up testing will take place this week. *Digital Literacy* is administered to the 8:00 a.m. and 6:15 p.m. classes and *Community Resources* to the 10:15 a.m. classes. Please return all materials to the WIOA office by Friday, October 26<sup>th</sup>.
- Thank you for turning in all CASAS testing materials on time. Test results will be produced as soon as all test forms are scanned.
- All teachers are required to sign a new CASAS proctoring certification form and complete the WIOA Personnel Information Form. Please return them by Thursday, October 25<sup>th</sup>.

THANK YOU and feel free to call, e-mail, or come by the WIOA/CASAS Office (Room 104) with any questions or needed support. In the evening at NVOC, Gloria Booth, extension 1401, is available for CASAS/EL Civics testing materials. You can also contact your ESL advisor.

Gustavo Cubias- [gac84281@lausd.net](mailto:gac84281@lausd.net)  
(NVOC-day) Room 104- 818-256-1329

Joe Alvarez- [jma70461@lausd.net](mailto:jma70461@lausd.net)  
(NVOC- T-F day/M evening) Room 104 - 818-256-1381

Javier Flores- [ffj8560@lausd.net](mailto:fjf8560@lausd.net)  
(EVSC- M/W \* Rinaldi- T/TH \* NHALC – F)

**WIOA FACT:** WIOA is designed to help job seekers access employment, education, training, and support services to succeed in the labor market and to match employers with the skilled workers they need to compete in the global economy.

### Earthquake Drill Prepares Students

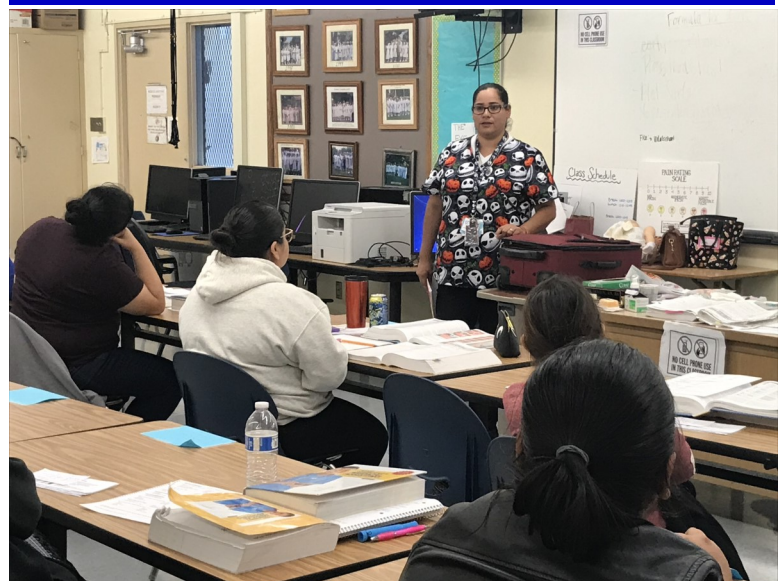


On Thursday, October 18, NVOC participated in the Great California Shake Out drill where everyone practiced how to be safer during an earthquake by practicing the Drop Cover and Hold exercise and evacuating. During the drill all the NVOC campuses reviewed and updated emergency preparedness plans.



Patrick Wickham, Ilona Brewster, Carol Govier helped Medical Assistant student Daniela Hernandez who posed as an injured student during the drill. The Search and Rescue and Security teams did a great job at locating her and safely taking her to the Psychological and First Aid area. A big thanks to our Building and Ground workers, the search and rescue teams, campus aids, teachers, and students.

### Medical Assistant Grad Lectures at NVOC



Former Medical Assistant student Linda Rosas provides a lecture on phlebotomy for current students. Linda is a CMA and Phlebotomist working at Northeast Valley Health Corporation.